- Exam Policy for OnLine Courses -

Schedule of Exams for Fall 2026:

Exam 1	Wednesday or Thursday, October 21 & 22
Exam 2	Monday or Tuesday, November 9 & 10
Exam 3	Wednesday or Thursday, December 2 & 3
Final Exam	Tuesday – Thursday, December 9 – 10

Last Update: September 21, 2026

Grading for Exams:

There are 3 unit exams (100 points each) for this course, along with a Final Exam (200 points) given during Finals Week. See schedule.

No Make-ups are allowed, and any missed exam will be given a grade of *zero*. However, you will be able to replace your lowest unit exam (or missed exam) with the final exam percent score. The required Final Exam will be counted in full and cannot be dropped or replaced.

Exam Format:

All exams will be taken in *MyLab Math* (MLM). Unit exams will be 90 minutes long and the Final Exam will be 2 hours long. Be sure to schedule yourself enough time to utilize the full amount of time allowed.

Location of Exam:

You have three options to take the exam.

Option 1:

Taking the exam at the Testing Center on the NWACC main campus, located in Bentonville. This is the preferred option for those who can make it to campus.

For scheduling your time with the Testing Center, go to Canvas then, on the left menu, click “Testing Center Bentonville” or “Testing Center Washington Co”, depending on where you wish to test. Follow instructions. This can only be done after I have set up the exam, which I will email the class when that is ready.

Option 2:

If you are not a local student, you can test at an *approved* testing center at another college or university. I can assist you on finding a location. Once located, I will send that testing center the information needed to get you started on the exam, instruct them to provide you with scratch paper and, once you complete the exam, to scan/email the scratch paper back to me.

If this is your option, then you need to make certain that the location is approved at least a week in advance by me and that testing center, so that everything is set before the exam period begins.

Option 3:

If you wish to take your exams remotely then you can take your exams using HonorLock. HonorLock requires you to install a Google Chrome extension, which will restrict your computer’s function while you take the exam and records your computer screen and external webcam.

You *must* meet all requirements stated in the *Guidelines for using HonorLock* document, located on the course page. Failure to meet *all* requirements *will* result in a reduction of score on the exam, even to a grade of zero, if the violation is serious. It is very important that you understand the requirements so that no reduction of grade occurs, so be certain that you understand the *Guidelines for using HonorLock* fully.

If you are concern about having your grade reduced by not meeting standards for HonorLock, then you *should* use one of the other options. This way, you only need to focus on the Mathematics while testing.